



**PRE-EMPLOYMENT QUESTIONNAIRE**

NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

HOME STREET ADDRESS (No PO Box) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CURRENT EMPLOYMENT \_\_\_\_\_

CURRENT POSITION/TITLE \_\_\_\_\_ TENURE AT CURRENT POSITION \_\_\_\_\_

■ Type of employment desired:  FULL TIME ONLY  PART TIME ONLY What is your hourly requirement? \_\_\_\_\_

■ How many days of work have you missed this past year? \_\_\_\_\_ How many days of work have you been late this past year? \_\_\_\_\_

■ We occasionally require our employees to work on Saturdays. Are you willing to work on Saturdays?  YES  NO

■ Have you ever been discharged or asked to resign your employment?  YES  NO

If yes, please give the particulars. \_\_\_\_\_

■ Have you had any experience in an administrative or office position?  YES  NO

■ Family Fare is a franchisor of convenience stores. Have you had any retail experience?  YES  NO

■ Do you have experience with Microsoft Word and Excel? If so, how much? \_\_\_\_\_

**PLEASE RATE THE IMPORTANCE OF THE FOLLOWING EMPLOYEE BENEFITS:**

**HEALTH INSURANCE:**  Not Important  Kind Of Important  Important  Very Important  Critical

**RETIREMENT PLAN:**  Not Important  Kind Of Important  Important  Very Important  Critical

**VACATION/SICK:**  Not Important  Kind Of Important  Important  Very Important  Critical

■ Do you have any objection to a dress code or certain appearance requirements?  YES  NO

■ To move forward in the application process, you will have to agree to a credit and criminal background check, and also a drug test. Do you consent to these requirements?  YES  NO

■ Will you agree to a Confidentiality Agreement and Non Compete Agreement?  YES  NO

■ How did you hear about this opportunity? \_\_\_\_\_

**RETURN TO:** 4220 Neal Road Durham, North Carolina 27705 **PHONE:** (919) 309-2925 **FAX:** (919) 309-9924

[www.familyfareconveniencestores.com](http://www.familyfareconveniencestores.com)